



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

BOARD OF EDUCATION REGULAR MEETING A G E N D A May 17, 2011

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

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3. Recognition of Pepper Drive School: Title I Academic Achievement Award	13
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BOARD OF EDUCATION • Dan Bartholomew, Dustin Burns, Dianne El-Hajj, Ken Fox, Barbara Ryan
DISTRICT SUPERINTENDENT • Patrick Shaw, Ed.D.

9625 Cuyamaca Street • Santee, California 92071-2674 • (619) 258-2300 • www.santeesd.net

C. PUBLIC COMMUNICATION 16
During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

D. CONSENT ITEMS 17
Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

1.1. Approval of Minutes 18
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

1.2. Approval to Cancel the July 5, 2011 Regularly Scheduled Meeting of the Board of Education 24
It is recommended that the Board of Education approve cancelling the regularly scheduled July 5, 2011 Board of Education meeting.

Business Services

2.1. Approval/Ratification of Travel Requests 25
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.

2.2. Approval/Ratification of Expenditure Warrants 27
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of April 2011.

2.3. Approval/Ratification of Purchase Orders 29
It is recommended that the Board of Education approve and ratify purchase orders for the month of April 2011 as presented in the item.

2.4. Approval/Ratification of Revolving Cash Report 36
It is recommended that the Board of Education approve/ratify revolving cash checks as listed in the item.

2.5. Acceptance of Donations 38
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.

2.6. Approval of Consultants and General Service Providers 39
It is recommended that the Board of Education approve Consultant and General Service Provider agreements as presented.

Capital Improvement Program

3.1. Award of Bid for Furniture and Equipment Moving and Storage at Various Sites, GMP Contract 41
It is recommended that the Board of Education award the Bid, Furniture & Equipment Moving and Storage at Various Sites, GMP Contract to Alexander's Mobility Services.

- 3.2. **Approval of Builder's Risk Insurance for Capital Improvement Program**
It is recommended that the Board of Education approve utilizing BB&T effective July 1, 2011 for the builder's risk insurance for the Phase II modernization construction at the three schools under construction at PRIDE Academy at Prospect Avenue, Chet F. Harritt, and Hill Creek schools.

Educational Services

- 4.1. **Approval of State Preschool Program Annual Report to California Department of Education** 44
It is recommended that the Board of Education approve the State Preschool Program Annual Report to the California Department of Education.

Human Resources/Pupil Services

- 5.1. **Personnel, Regular** 52
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.

- 5.2. **Approval of New Job Description for Moderate-Severe Specialized Academic Instructor (Grades K-8)** 54
It is recommended that the Board of Education approve the new job description for Moderate-Severe Specialized Academic Instructor (Grades K-8).

- 5.3. **Ratification of Employer-Employee Tentative Agreement with Santee Teachers Association** 58
It is recommended that the Board of Education approve the Tentative Agreement between Santee School District and the Santee Teachers Association.

- 5.4. **Adoption of Resolution #1011-31 Declaring May 31, 2011 as World No Tobacco Day in Santee School District** 60
It is recommended that the Board of Education adopt resolution #1011-31 declaring May 31, 2011 as World No Tobacco Day in Santee School District.

- E. **DISCUSSION AND/OR ACTION ITEMS** 62
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Business Services

- 1.1. **Equity in School Lunch Pricing** 63
This is an informational item; no action is requested at this time. Any action taken is at the discretion of the Board of Education.

Human Resources/Pupil Services

- 2.1. **Approval of Declaration of Need for Fully Qualified Educators** 65
It is recommended that the Board of Education approve the declaration of need for fully qualified educators.

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Educational Services	
3.1. <u>2011-12 Proposed Instructional Schedules</u> It is recommended that the Board of Education approve the 2011-12 proposed Instructional Schedules.	69
3.2. <u>2011-12 School Schedules</u> It is recommended that the Board of Education approve the 2011-12 school schedules.	73
F. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	76
G. CLOSED SESSION	77
1. Conference with Labor Negotiator (Govt. Code § 54956.8) <i>Agency Negotiator: Karl Christensen, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association</i> <i>Classified School Employees Association</i>	
2. Conference with Legal Counsel-Potential Litigation Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (One potential case)	
3. Public Employee Performance Evaluation (Govt. Code § 54957) <i>Superintendent</i> <i>Assistant Superintendent, Business Services</i>	
H. RECONVENE TO PUBLIC SESSION	77
I. ADJOURNMENT	77

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for
June 7, 2011, at 7:00 p.m.
in the Douglas E. Giles Educational Resource Center.*

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Ryan
___ Bartholomew
___ El-Hajj
___ Fox
___ Burns

OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the May 17, 2011 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Dr. Patrick Shaw
May 17, 2011

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events
- 1.5. Update on Governor's May Revise

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2010-11
CUMULATIVE THROUGH MAY 5, 2011

Residential Rate: \$3.56 per square foot over 500 - effective 4/05/11

Commercial Rate: \$.29 per square foot - effective 6/16/08

Self Storage Rate: \$.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		10641 Prospect Avenue (DCXcavation, Inc.)	07/12/10	983	\$285.07	PA
	X	1058-1287 Calle R. Tuttle (McMillin)	07/22/10	15,341	\$53,079.86	PD
	X	8498 Mesa Heights Road (Miller)	07/09/10	1,026	\$3,549.96	CFH
	X	Morning View- Phase I (McMillin) Add'l Sq. Footage	09/02/10	210	\$726.60	PD
X		10351 Lunar Lane (Don Witte)	10/21/10	6,720	\$1,948.80	PA
	X	Morning View- 1220 Calle R. Tuttle (McMillin)	11/10/10	3,200	\$11,072.00	PD
	X	Morning View- Phase II (McMillin)	11/10/10	12,924	\$44,717.04	PD
	X	Morning View- Phase III (McMillin)	11/15/10	15,614	\$54,024.44	PD
	X	9438 Kashube Way	11/19/10	3,367	\$11,649.82	CO
	X	8226 Ramhaven Lane	02/10/11	655	\$2,266.30	CFH
	X	9733 Halberns Blvd.	03/04/11	756	\$2,615.76	SC
	X	Morning View- Phase 4 (Mc Millin)	03/29/11	14,395	\$48,941.70	PD
TOTAL PAGE 1					\$234,877.35	

*Additional square footage (total is over 500 square feet)

**Fee Exempt - Senior / Elder Care Facility

***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - May 17, 2011

Group	Location	Date	Days	Time	Attendance	Fees Applied
Cajon Park Girl Scout Troop #6119	Multi-Purpose Room	5/6/11	Friday	3:30 pm - 6:00 pm	35 - 40	\$35.00
Carlton Oaks PTA PTA	Multi-Purpose Room Multi-Purpose Room	4/30/11 5/16/11	Saturday Thursday	12:00 pm - 10:00 pm 5:00 pm - 9:00 pm	200 100	\$35.00 \$35.00
Prospect Avenue (PRIDE Academy) Home Start, Inc.	Classrooms	4/28/11 - 6/16/11	Thursday	5:30 pm - 8:30 pm	15	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
ENROLLMENT REPORT
 5/6/2011
 Month 9 Week 1

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8			# Diff	% Diff	05/06/11 SDC	05/07/10 SDC	# Diff SDC	% Diff SDC	Prior Week		Total Diff
										05/06/11 Total Reg	05/07/10 Total Reg							05/06/11 Total All	04/29/11 Total All	
Cajon Park	101	106	108	109	113	108	112	102	131	990	967	23	2.4%	69	37	32	86.5%	1059	1057	2
Carlton Hills	49	47	36	38	44	40	61	90	98	503	483	20	4.1%	20	41	-21	-51.2%	523	518	5
Carlton Oaks	86	80	79	66	96	98	100	121	94	820	813	7	0.9%	58	44	14	31.8%	878	876	2
Chet F Harritt	81	54	85	51	56	56	61	65	70	579	586	-7	-1.2%	9	9	0	0.0%	588	593	-5
Hill Creek	90	88	90	88	72	88	85	77	67	745	749	-4	-0.5%	27	21	6	28.6%	772	777	-5
Pepper Drive	85	77	73	64	69	75	85	88	81	697	702	-5	-0.7%	9	10	-1	-10.0%	706	701	5
Prospect	52	65	54	63	49	57	64	63	43	510	490	20	4.1%	0	13	-13	-100.0%	510	504	6
Rio Seco	89	112	106	102	113	95	116	98	92	923	879	44	5.0%	43	23	20	87.0%	966	962	4
Sycamore Canyon	61	49	51	50	34	46	39	0	0	330	331	-1	-0.3%	0	30	-30	-100.0%	330	332	-2
6 SUBTOTAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	694	678	682	631	646	663	723	704	676	6097	6000	97	1.6%	235	228	7	3.1%	6332	6,320	12
Alternative School	4	4	3	3	3	4	7	9	5	42	42	0	0.0%					42	42	0
Success Academy								4	5	9	10	-1	-10.0%					9	9	0
NPS										0	0			2	5	-3	-60.0%	2	2	0
EAK 5YO	118									118	139		0.0%					118	121	-3
SUBTOTAL	122	4	3	3	3	4	7	13	10	169	191	-22	-11.5%					171	174	-3
TOTAL	816	682	685	634	649	667	730	717	686	6266	6191	75	1.2%					6503	6494	9

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age and begin Kindergarten.

	PK	
Cajon Park	1	1060
Chet F Harritt	1	589
Sycamore Canyon	43	373
Total PK	45	

Total Enrollment Including PK
6548

EAK 4YO

Schedule of Upcoming Events

<i>Date</i>	<i>Event</i>
May 24	Salute to Excellence-Employees of the Year Carlton Oaks Country Club 5:30 p.m. Reception 6:00 p.m. Program
May 26	Carlton Hills School 50 th Year Jubilee 5:45-7:00 p.m.
May 27	Sycamore Canyon School 50 th Year Anniversary Celebration 11:00 a.m. to Noon
May 31	Memorial Day Holiday Schools and Departments Closed
June 7	Board Meeting 7:00 p.m.
June 9	End-of-Year Employee Celebration Downtown Café 4:00-6:00 p.m.
June 21	Board Meeting 7:00 p.m.
June 22	Last Day of School
June 28	Foundation Golf Tournament 12:00 Shotgun Start 5:30 p.m. Banquet

Reports and Presentation Item B.2.

Spotlight on Learning:

- County Science Fair Participants
- County Spelling Bee Participant
- Outdoor Education Essay Contest Winners

Prepared by Kristin Baranski

May 17, 2011

BACKGROUND:

This evening, the Board of Education is recognizing Santee School District students who participated in County level programs: 2011 Greater San Diego County Science and Engineering Fair, 2011 San Diego County Spelling Bee, and San Diego County Outdoor Education Essay Contest.

Nineteen student projects receiving high merit were honored on March 22 - 27, 2011 at the Countywide Greater San Diego Science and Engineering Fair. This year, one student, Kevin Krick from Rio Seco, is eligible for the State competition. In addition, three students, Jacob Odenkirk, Davis Bartholomew, and Kevin Krick, also received special awards for their projects. The attached list highlights the achievements earned by these nineteen students.

In addition to the student recognition this evening, the Board of Education would also like to commend the following teachers in their support of student participation at the 2011 Greater San Diego County Science and Engineering Fair: Mrs. Allwyn Gazi, Mr. Larry Barbary, Mr. Bruce Jennings, Ms. Kathryn Ducharme, and Dr. Lynne Shevinsky.

Hill Creek 7th grade student, Kasey Stoudt, participated in this year's County Spelling Bee on March 22. The Countywide Spelling Bee is coordinated by the San Diego Union Tribune and the San Diego County Office of Education. The Board of Education also recognizes Ms. Nancy Knudsen for her organization of the Hill Creek Spelling Bee.

The Outdoor Education Scholarship Contest, funded by the William E. Van Arsdale Trust, consists of a countywide writing competition for fifth grade students. The winners each receive a scholarship to the San Diego County Office of Education Outdoor School Program. This year, 15 students throughout the County were named contest winners out of over 2,600 essays submitted. Two Santee School District students were among those 15 who won the contest: Joshua Long and Elizabeth Rodriguez Avalos. Joshua is a 5th grade student at Hill Creek School in Mrs. Kristen Eveland's class and Elizabeth is also a 5th grade student at Hill Creek School in Mrs. Jane Montler's class.

Agenda Item B.2

2011 Greater San Diego Science and Engineering Fair Awardees

1st Place Awards:

Kevin Krick	Medicine Qualifies for State Competition Price-Pottenger Nutrition Foundation Award
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2nd Place Awards:

Megan Bursch	Behavior Sciences
Mary LaRoche	Physics
Natalie Lovins	Consumer
Lexie Signore	Medicine
Gabe Swanson	Physics

3rd Place Awards:

Davis Bartholomew	Mathematics Naval Science Awards Program
Dakota Betz	Animal
Alexandra Bockert	Medicine
Jessica Conley	Plant Sciences
Lillianne McCreery	Biochemistry
Sarah Morgan	Biochemistry
Derek Powell	Engineering
Taylor Spencer	Behavior Sciences
Anica Tellez	Environment
Jessica Valade	Behavior Sciences
Donovan Wiley-Larson	Engineering

4th Place Awards:

Caitlyn McFadden	Plant Sciences
Jacob Odenkirk	Environment Water Reuse Association, San Diego Chapter

Reports and Presentations Item B.3. Recognition of Pepper Drive School:
Title I Academic Achievement Award

Prepared by Dr. Pat Shaw
May 17, 2011

BACKGROUND:

In April 2011, Principal Debbie Brenner was notified by the Office of the State Superintendent of Schools, that Pepper Drive School was being recognized as a 2011 California Title I Academic Achievement School.

The California Title I Academic Achievement Awards (AAA) Program annually recognizes Title I schools that are demonstrating success in ensuring that all students are making significant progress toward reaching proficiency on California's academic content standards. These standards define the knowledge, concepts, and skills students are expected to acquire at each grade level. In addition, the recognized schools provide support and serve as models for other schools, especially other Title I schools that have been identified for Program Improvement.

The criteria to qualify for the award are rigorous. Title I schools must demonstrate the achievement level of double the schoolwide Academic Performance Index (API) growth target, or have a schoolwide API at or above 800, for two consecutive years. In addition, the school must double the API growth target for the socioeconomically disadvantaged subgroup, or the subgroup must be at or above 800, for two consecutive years. In addition, all other numerically significant subgroups in the school must meet their API targets for two years. Finally, schools also must have made adequate yearly progress (AYP) for two consecutive years, and at least 40 percent of the enrolled students in each school must meet the poverty index.

The Board would like to recognize the staff of Pepper Drive School for this outstanding recognition and their commitment to provide for the needs of all learners.

Agenda Item B.3.

Reports and Presentations Item B.4. Mormon Helping Hands Project
Prepared by Dr. Pat Shaw
May 17, 2011

BACKGROUND:

On Saturday, April 30th, over 300 volunteers spent their day serving the Santee community as part of the statewide Mormon Helping Hands Project. Members and friends of all ages from the Church of Jesus Christ of Latter-day Saints partnered with the City of Santee, the Santee School District and the Santee Pioneer Little League to clean, beautify and enhance the landscaping at Pepper Drive School and the property around the Pioneer Little League fields and Chamber of Commerce building. The projects included weeding, planting, spreading ground cover, and cleaning.

The volunteers did an outstanding job and attended to areas that are often unable to be taken care of during routine maintenance. The Pepper Drive staff was so excited to see the campus transformed.

Pepper Drive principal, Debbie Brenner said she believed they even created open areas that will prevent campus flooding in the future from runoff during heavy rains. Weed abatement and clean up at the Pioneer Little League fields and Chamber of Commerce was also done as part of the Mormon Helping Hands Project. People driving by the Santee School site will now see very tidy grounds.

The Board would like to thank Marsi Walker, the Project coordinator, and all of the volunteers who spend their day helping beautify and enhance the school and other property in the community.

Agenda Item B.4.

Each year, the District's Safety Committee meets under Board authorization to study and make recommendations to the Board about possible improvements to District safety. The Safety Committee meets four times per year, or more frequently when necessary.

The committee presents the topics below for the Board's information and consideration as part of the planning process for the 2011-12 fiscal year. Action to implement any identified safety topic is always at the discretion of the Board of Education.

Santee School District
Safety Committee – 2010-11

Safety Topics for 2010-11

Topic One:

Rain Water from Mod Building Drains On To Walkway

Follow Up Action: Work order to route a downspout away from the walkway.

Topic Two:

Emergency Carts – standardized list

Follow Up Action: Crash cart inventory list from each site was requested. Safety Chairperson Griffin compared District lists to the suggested Red Cross list. Next steps: Safety Committee is scheduled to meet in May to establish an updated standardized list for consideration to replenish the existing emergency carts.

Topic Three:

Bees at Hill Creek and Cajon Park

Follow Up Action: The District had an adjacent property tree removed that was infested with bees and a bee professional set bee traps; lids on trash cans.

Topic Four:

Inadequate Lighting for Night Custodians

Follow Up Action: Chairperson Griffin referred concerns to the Director of Maintenance & Operations. Outside lighting re-lamped and systems returned to time clocks. Will continue to follow up with the site custodians to do bulb replacement in a timely manner.

Topic Five:

Impaired Visibility When Leaving District Compound

Follow Up Action: Chairperson Griffin is working with the City of Santee on curb stripping along Riverwalk Drive; requested that the Sheriff's Department monitor some of these parking lots.

PUBLIC COMMUNICATION Item C

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D

Consent Item D.1.1. Approval of Minutes
Prepared by Dr. Patrick Shaw
May 17, 2011

BACKGROUND:

Presented for Board approval –

- May 3, 2010, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

May 3, 2011
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Ryan called the meeting to order at 7:00 p.m. and read the District Mission Statement.
Members present:
Barbara Ryan, President
Dan Bartholomew, Vice President
Dianne El-Hajj, Clerk
Ken Fox, Member
Dustin Burns, Member
Administration present:
Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary
2. President Ryan invited the audience to recite the District Mission. President Ryan invited Taylor McColl, daughter of Principal Lisa McColl, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.
Motion: Burns Second: Fox Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
 - 1.5. Recognition Presentation

Dr. Shaw reported that on April 30th, under the coordination of the "Mormon Helping Hands Project, a volunteer crew of approximately 300 worked at Pepper Drive School and the Santee School property. Dr. Shaw said they did a fantastic job and he could not believe the transformation of the Pepper Drive campus. The Board would like to invite them to a Board meeting to thank them. Linda will contact Marci Walker, the public relations contact, and invite them to a meeting. Member Fox said he visited at the Pioneer Little League fields and said the volunteers spruced up the site tremendously including around the Chamber of Commerce building.

Dr. Shaw introduced Asher Burke, a representative from Assemblymember Brian Jones' office. Mr. Burke presented Board President Barbara Ryan with a certificate of recognition from Assemblymember Jones for being named San Diego County School Boards Association School Board Member of the Year.

2. Recognition of Carlton Hills, Pepper Drive, and Rio Seco Schools as California Business for Education Excellence Honor Roll Schools for 2010

Dr. Shaw announced he received notification that three schools, Carlton Hills School, Pepper Drive School, and Rio Seco School, were named as California Business for Education Excellence 2010 Honor Roll Schools.

These three schools from Santee School District are among the 1221 public schools in California to receive the title of "2010 Honor Roll School." This distinguished honor was awarded to Carlton Hills, Pepper Drive, and Rio Seco Schools for demonstrating consistent high student academic achievement and significant progress toward closing achievement gaps among all their students, standing well above

the rest in getting students to grade level proficiency. Board President Ryan and Vice President Bartholomew presented each principal with a banner recognizing their Honor Roll status.

3. Report on Saturday Programs

Karl Christensen and Kristin Baranski shared information about the Saturday programs that were offered during the early spring for students to make up a day of absence. They presented the structure and guidelines of the program and the variety of curriculum themes that were made available for students.

The District realized a net income of approximately \$20,000. The direct expenses were \$7,000 and indirect costs were \$469. There were 728 kids who attended, a few of which had no absences to make up. Child nutrition made meals available as school meal availability was a requirement. This was a good educational program as well as a money maker for the school district.

Member Burns noticed the difference in utility cost for Saturday Programs between the modernized and non-modernized schools. Mr. Christensen said there is a greater savings at the modernized schools because you do not have to provide utilities throughout the whole school, only the rooms you use.

Mrs. Baranski shared ideas administration began brainstorming for next year to make the program bigger and better. Some ideas in addition to a regular Saturday program were: an academic bowl, a technology fair, and/or a science field day. Member El-Hajj said maybe a competition could work into an intramural program.

President Ryan said there may also be an opportunity to build the program at PRIDE Academy as there is legislation being presented to allow some of the ASES money to be used on Saturdays.

4. Report on Series E General Obligation Bonds

Karl Christensen reported to the Board about the details of the April sale of General Obligation Bonds for funds to continue with modernization and construction. The District received \$3.534 M from the sale. Consultant Eric Hall was very helpful to make sure the District received the best pricing. It was a challenging situation because the bonds were structured as capital appreciation bonds, the municipal bond market was very volatile and climbing quickly, and the school district was perceived to be tied to the state's financial condition. Throughout the process we continued to maintain an A+ rating. Several weeks before the sale, the assessor adjusted the property assessments which increased the timeline for the debt service payment. The underwriter recommended that the sale not be insured. We did decide to purchase the insurance because of the soft market and the difficulty finding an investor. When an investor was found, they wanted the bonds insured. Mr. Christensen shared a chart showing revenue sources and projected use of the Capital Improvement proceeds. He said if we can get the construction costs to \$7.1 M, these proceeds will cover the cost of the Hill Creek building. He will continue to work with Barnhart for the best Greatest Maximum Price. They have been very helpful and willing to work with us during these difficult times.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Ryan invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes**
- 2.1. Approval/Ratification of Travel Requests**
- 2.2. Acceptance of Donations**
- 2.3. Approval of Consultants and General Service Providers**
- 2.4. Adoption of Resolution #1011-24 Requesting Temporary Transfer of Funds**
- 2.5. Approval of Interdistrict Attendance Agreements**
- 2.6. Adoption of Resolutions Authorizing Specific Designated Agents**

- 3.1. **Approval of Proposal for Asbestos Inspection Services and Lead Pain Bulk Sampling of Relocatable Buildings at Hill Creek and Rio Seco Schools**
- 4.1. **Approval of Alternative School of Choice Waiver 2011-2013**
- 4.2. **Approval of Student Teaching Agreement for the Cal State Teach Program with California State University, Fullerton**
- 5.1. **Personnel, Regular**
- 5.2. **Adoption of Resolution No. 1011-22, Declaring May 11, 2011 as the Day of the Teacher**
- 5.3. **Adoption of Resolution No. 1011-23, Declaring May 15-21, 2011 as Classified School Employees Week**
- 5.4. **Approval to Submit Early Mental Health Initiative Grant for PRIDE Academy**

It was moved and seconded to approve Consent Items.

Motion: El-Hajj Second: Burns Vote: 5-0

E. DISCUSSION AND/OR ACTION ITEMS

President Ryan invited comments from the public on any item listed under Discussion and/or Action.

1.1. Approval of Monthly Financial Report

Karl Christensen presented the transaction and budget review for March. There is \$3.7 currently in the general fund with the need for only a small transfer from fund 17, if any, to meet our cash obligations. Member Bartholomew moved to approve the Monthly Financial Report for March 2011.

Motion: Bartholomew Second: El-Hajj Vote: 5-0

1.2. Memorandum of Understanding with City of Santee for Improvements to Rio Seco School Sports Fields and Adjacent Areas

Karl Christensen shared that at the February 15, 2011 meeting, the Board discussed a Memorandum of Understanding (MOU) with the City. Administration was seeking further direction for finalizing the MOU. Mr. Christensen asked if the Board was comfortable with a time frame of three to five years for the District to be responsible to relocate any improvements made. The City suggested five years however, he suggests three years. He also asked if the Board was comfortable with the language that includes only the improvements in this project within the specified number of years or if the Board wished to broaden the language to include the actual fields.

Member Burns said he will never again support using educational dollars for recreational facilities for the City. He would support the need to use school district property for educational facilities, because the property is for educational purposes. He supports the need to use part of our property to benefit our students or community for educational purposes, but does not see how we could be expected to spend educational dollars to move baseball fields. Member El-Hajj believes 5 years is reasonable because it is a considerable investment by the City. Several Board members believed the 3 year time frame was more appropriate.

Member Bartholomew agreed and said the idea in the past that the school district must replace what should be parks and recreation facilities by virtue of the fact that we accommodated them in a joint use agreement makes no sense to him. He asked if this was the kind of language used when installing the four fields with irrigation. He asked if there is any ordinance that holds us to replacing these facilities. Mr. Christensen said there is a City ordinance. Member Bartholomew said the ordinance is the issue and asked what can be done about that.

Member Burns said the City believes that a backstop is a field, so if we move a backstop we have to replace a "field." The City is getting some pressure from Santana National League because of the other leagues getting new and upgraded facilities.

President Ryan said this agreement is only for this project and will only cover these improvements. She asked to put the City Ordinance regarding relocation of ball fields as a topic on the upcoming City/Board joint committee meeting agenda to begin the conversation.

Member Fox moved to authorize a term of 3 to 5 years on the MOU with the City for replacement of the field improvements at Rio Seco School sports fields. The Board asked Mr. Christensen to discuss the

improvements with the site administrator to make sure their program will not be impacted. If there are any issues at the school, this item should return to the Board.

Motion: Fox **Second:** El-Hajj **Vote:** 4-1 (Burns, no)

F. BOARD POLICIES AND BYLAWS

1.1. Second Reading: Board Bylaw 9000 Role of the Board

Board Bylaw 9000 was submitted to the Board in a second reading for a revision in the title to *Responsibility of the Board*.

2.2. Second Reading: Board Policy Annual Review

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies

- BP 1312.1 Complaints Concerning District Employees
- BP 4116 Probationary/Permanent Status
- BP 4315.1 Competence in Evaluation of Teachers
- BP 5116.1 Intradistrict Open Enrollment
- BP 6145 Extracurricular and Cocurricular Activities

Member Burns moved to approve the title revision to BB 9000 and to approve the annual review of the listed Board Policies with no revisions.

Motion: Burns **Second:** El-Hajj **Vote:** 5-0

G. BOARD COMMUNICATION

President Ryan thanked everyone for attending the Honoring Our Own Dinner. She said it was a nice evening honoring Karl Christensen and her. She enjoyed having her family at the event. President Ryan attended a meeting of the afterschool consortium and learned the 21st century grants are coming available again. She advised staff to be watching for the opportunity.

Member El-Hajj said during testing at her school they have found several test booklets with blurred or missing pages. She cautioned staff to be cautious. The blurred print is in the 7th grade booklets and the missing pages are from the 8th grade booklets.

Member El-Hajj said it was a wonderful evening at Honoring our Own. Member Burns said it was a nice evening honoring Karl Christensen and Barbara Ryan. He suggested putting Mr. Christensen's award on the website. It was also mentioned that Elana Levens-Craig and Tim Glover were honored at the event.

The Board Members reviewed a list of upcoming events. Member El-Hajj will attend the Classroom of the Future Innovative Awards on May 19th. Board Members wish to plan to attend the retirement event for Warren Savage and will present to him a paver at each school with his name inscribed.

President Ryan shared requests from Senator Joel Anderson's office for letters supporting SB 11 and SB 120, and a letter requesting Governor Brown to visit East County as he goes around the state meeting with citizens. The Board directed administration to draft the letters and prepare for mailing.

Dr. Shaw reported the State has cancelled the California Distinguished Schools award dinner. Pepper Drive will be recognized at the May 17th Board meeting for their Title I Academic Achievement Award.

Karl Christensen presented information previously submitted by the Board in response to the EIR for the Las Colinas Detention Facility. Recently a contractor asked if we would be charging developer fees for the Las Colinas expansion/construction. The District cannot charge developer fees but would like to seek funds to help mitigate concerns about safety and security for children. Since there are schools within close proximity to the facility it would be appropriate to seek assistance to provide fencing, entry systems, and security cameras. The Board believes it is worth pursuing and suggested administration check to see if school districts in other communities have done something similar.

Dr. Shaw provided the Board with an article from a British publication featuring the governance model of the State of California and how the {"will of the people" equate to a fourth branch of government. The article gives a good look at why the State is experiencing some of its budgetary challenges.

H. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Santee Teachers Association
Santee Administrators Association
2. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
3. **Conference with Legal Counsel-Potential Litigation**
Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (One potential case)
4. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 8:15 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:50 p.m. No action was reported.

J. ADJOURNMENT

The May 3, 2011 regular meeting adjourned at 9:50 p.m.

Consent Item D.1.2.

Approval to Cancel the July 5, 2011 Regularly Scheduled Meeting of the Board of Education

Prepared by Dr. Patrick Shaw
May 17, 2011

BACKGROUND:

The regular meetings of the Board of Education are scheduled for the first and third Tuesdays of each month. Because the regular meeting date of July 5, 2011 falls shortly after school ends, immediately following a holiday weekend, and during a time when many parents and staff may be traveling away from home, it is recommended that the Board cancel the scheduled meeting.

Administration does not believe cancellation of the meeting will have a negative impact on district operations and any routine business of the District can be brought to the Board at meetings directly preceding or following the July 5th meeting. Rescheduling of the meeting will be unnecessary. The cancellation of this meeting would be properly noticed at the standard locations and on the District web site.

Administration will notify the Board President for consideration if the need arises to schedule a special meeting.

RECOMMENDATION:

Administration recommends cancellation of the July 5, 2011 Board of Education meeting. It is determined at this time that it will be unnecessary to reschedule the meeting.

FISCAL IMPACT:

There would be no fiscal impact from the cancellation of the meeting.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.2.

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
May 17, 2011

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted to the Board of Education for approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

The estimated travel expenses are \$11,541, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.1.
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Board Travel Report - May 17, 2011

Travel Dates	Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel
Sat-Sun, 05/14/11 - 05/15/11	Barbara Ryan	Board	California School Boards Association Delegate Assembly	Sacramento	\$0	*\$650	Board Delegate *\$400 to be reimbursed by the San Diego County School Boards Association.	Board President Ryan is an elected delegate to CSBA and attends the May Delegate Assembly meeting. The Delegate Assembly sets the general policy direction for CSBA to develop, communicate and advocate the perspective of California school districts and county offices of education on critical education issues
Sun-Wed, 06/26/11 - 06/29/11	Katy Hammack	PRIDE	ISTE 2011 Conference	Philadelphia	\$0	\$421	PRIDE Academy	This conference will provide an opportunity for professional growth and collaborative networking.
Mon-Tues, 07/25/11 - 07/26/11	Terry Heck Betsy Filippini Megan Bertrand DiAnn Albert Elizabeth McCune Katie Hammond Teresa Elliott Michele Ross	Carlton Hills Carlton Hills Carlton Hills Carlton Hills Carlton Hills Carlton Hills Carlton Hills Carlton Hills	Turn Around Schools - No Excuses University	Indian Wells	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$474 \$474 \$474 \$474 \$474 \$474 \$474 \$474	EIA EIA EIA EIA EIA EIA EIA EIA	This workshop will focus on 6 practical strategies for principals and teachers to use for student academic success.
Mon-Fri, 08/15/11 - 08/19/11	Kristin Baranski Stephanie Pierce Lori Meaux	Ed Services Carlton Oaks Carlton Oaks	Teachers' College Reading and Writing Workshop: August Writing Institute	New York	\$0 \$0 \$0	\$1,840 \$1,840 \$1,840	Block Grant/Title I/EIA-LEP, SLIB Block Grant/Title I/EIA-LEP, SLIB Block Grant/Title I/EIA-LEP, SLIB	This workshop is designed to establish models of best practices in writing instruction
Sun-Wed, 12/04/11 - 12/07/11	Lisa McColl	Rio Seco	NSDC Learning Forward 2011 Conference	Anaheim	\$0	\$1,158	SLIB	This conference is designed to further leadership growth and sustaining staff development. Ms. McColl will be presenting a conference session on 21st Century skills

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 May 17, 2011

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of April 2011:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-896017 TO 12-906295	\$265,787.16
09 00	N/A	\$0.00
12 06	N/A	\$0.00
13 00	12-896054 TO 12-905476	\$117,418.24
14 00	N/A	\$0.00
21 09	N/A	\$0.00
21 39 / 21 08	12-896076 TO 12-906298	\$763,202.43
25 18	12-905485 TO 12-905486	\$133,400.00
25 38	N/A	\$0.00
35-00	N/A	\$0.00
40-00	12-905487	\$1,389.65
63-00	12-896079 TO 12-905488	\$4,883.38
		\$1,286,080.86

Student Body Warrants issued for the period of April 2011:

\$0

Payroll Warrant #'s beginning 10-496694 through 10-497462 and 10-964795 through 10-964861:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$2,659,758.82
06 00	\$762,910.79
12 06	\$19,164.08
13 00	\$64,832.49
25-18	\$220.73
63 00	\$169,940.07
\$3,676,826.98	

RECOMMENDATION:

Administration recommends that the Board approve the expenditure warrants for the month of April as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$4,912,907.84 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

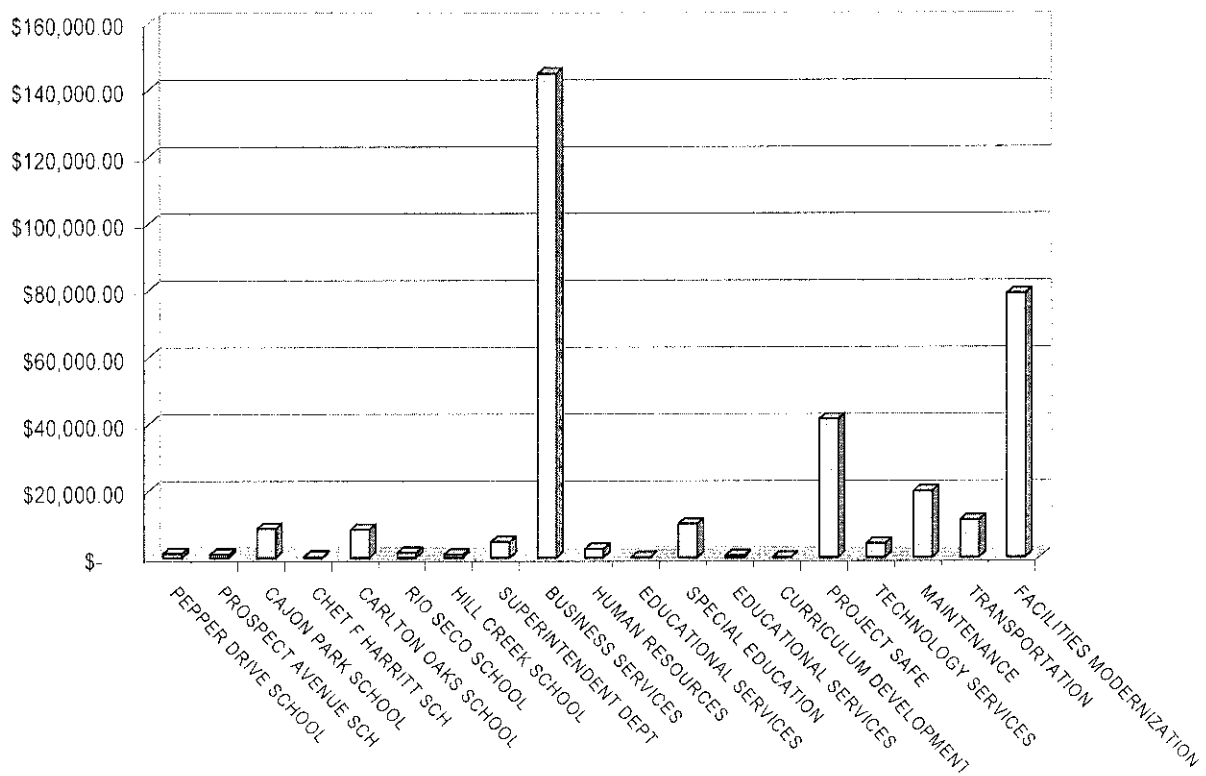
This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.2.
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BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification.

**PURCHASE ORDER REPORT
 APRIL 2011**



The Business Services, Project Safe, and Facilities Modernization purchase orders include payments for various professional services needed for District operations and the Capital Improvement Program such as specialized consulting.

RECOMMENDATION:

Administration recommends approval of purchase orders #101182 through #101275 issued April 1, 2011 through April 30, 2011.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of \$340,257.31 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.3
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LOCATION LIST 2010-11

- 01 Santee School
- 02 Pepper Drive School
- 03 Carlton Hills School
- 04 Sycamore Canyon School
- 05 Prospect Avenue School
- 06 Cajon Park School
- 07 Chet F. Harritt School
- 08 Carlton Oaks School
- 09 Rio Seco School
- 10 Hill Creek School
- 11 Cajon Park Annex
- 12 Prospect Avenue Annex
- 26 Cajon Park Junior High
- 60 Board of Education
- 62 Superintendent
- 64 Business Services
- 65 Personnel
- 66 Educational Services
- 67 Special Education, Centralized
- 68 Special Projects, Centralized
- 69 Professional Development
- 70 Student Support Services
- 71 Library Media Services
- 72 Project SAFE
- 73 Technology
- 74 Operations
- 75 Maintenance

- 76 Transportation
- 78 Warehouse
- 90 Central Kitchen
- 92 Publications
- 97 District Wide
- 100 Summer School
- 108 Carlton Oaks Summer School
- 110 Hill Creek Summer School

Fund Numbers

- 03 00 General - Unrestricted
- 06 00 General - Restricted
- 12 06 Child Development Fund
- 13 00 Cafeteria Fund
- 14 00 Deferred Maintenance Fund
- 17 42 Special Reserve - Other Than Cap/Out
- 21 09 Other Building Fund
- 21 10 Building Fund
- 25 18 Capital Facilities Account Fund
- 25 24 Capital Projects Fund
- 25 38 Capital Facilities Redevelopment
- 30 00 State School Building Fund
(Modernization) and Lease/Purchase
- 40 00 Special Reserve Fund -
Capital Projects
- 53 26 Tax Override Fund - SSBF
- 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

PURCHASE ORDER EXCEEDED BY 10%
 FOR THE MONTH OF APRIL 2011

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
100053	6/21/2010	03-00	CANON BUSINESS SOLUTIONS	009	ORIGINAL AMOUNT	\$1,000.00
			COPIER CHARGES		INCREASE ANNUAL P.O.	\$500.00
					NEW TOTAL	\$1,500.00
100581	10/22/2010	21-39	UNITED SITE SERVICES	007	ORIGINAL AMOUNT	\$212.96
			FENCE RENTAL AT CFH FOR MOD		OVER 10%	\$38.00

PURCHASE ORDER LISTING - APRIL 2011
BY SITE

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
101190	4/6/2011	3	JUNIOR ACHIEVEMENT	ADMISSIONS	\$ 1,120.00	002	PEPPER DRIVE SCHOOL
101193	4/6/2011	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 58.07	002	PEPPER DRIVE SCHOOL
				TOTAL	\$ 1,178.07		PEPPER DRIVE SCHOOL
101225	4/13/2011	3 6	UNITED PARCEL SERVICE	SHIPPING RETURNED EQUIPMENT	\$ 43.68	005	PROSPECT AVENUE SCH
101227	4/18/2011	6	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE - PA	\$ 885.01	005	PROSPECT AVENUE SCH
101273	4/29/2011	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 53.29	005	PROSPECT AVENUE SCH
				TOTAL	\$ 981.98		PROSPECT AVENUE SCH
101206	4/11/2011	3	SKEDADDLE FUNDRAISERS	6TH GRADE CAMP FUNDRAISER-CP	\$ 4,392.00	006	CAJON PARK SCHOOL
101243	4/26/2011	6	DELL MARKETING L.P.	COMPUTERS	\$ 2,024.58	006	CAJON PARK SCHOOL
101244	4/26/2011	6	CDW GOVERNMENT INC	COMPUTER ACCESSORIES	\$ 2,071.31	006	CAJON PARK SCHOOL
101254	4/26/2011	6	PC MALLGOV	SOFTWARE LICENSES	\$ 124.77	006	CAJON PARK SCHOOL
				TOTAL	\$ 8,612.66		CAJON PARK SCHOOL
101191	4/6/2011	3	TROXELL COMMUNICATIONS INC	EQUIPMENT PARTS/REPAIRS	\$ 273.30	007	CHET F HARRITT SCH
101253	4/26/2011	3	GREENLIGHT FOR LEARNING	CLASSROOM MATERIALS	\$ 12.92	007	CHET F HARRITT SCH
				TOTAL	\$ 286.22		CHET F HARRITT SCH
101184	4/5/2011	3	MASTERPIECE FUNDRAISING	6TH GRADE CAMP FUNDRAISER-CO	\$ 6,058.20	008	CARLTON OAKS SCHOOL
101195	4/6/2011	3	READ NATURALLY INC	TECHNICAL SUPPORT RENEWAL	\$ 349.00	008	CARLTON OAKS SCHOOL
101266	4/27/2011	3	DUDLEY'S BAKERY, INC.	6TH GRADE CAMP FUNDRAISER-CO	\$ 1,991.90	008	CARLTON OAKS SCHOOL
				TOTAL	\$ 8,399.10		CARLTON OAKS SCHOOL
101194	4/6/2011	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 22.34	009	RIO SECO SCHOOL
101267	4/27/2011	3	BIRCH AQUARIUM AT SCRIPPS	ADMISSIONS	\$ 978.00	009	RIO SECO SCHOOL
101269	4/28/2011	3	OPTICAL SERVICE COMPANY	EQUIPMENT REPAIRS	\$ 415.95	009	RIO SECO SCHOOL
				TOTAL	\$ 1,416.29		RIO SECO SCHOOL
101187	4/5/2011	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 476.13	010	HILL CREEK SCHOOL
101200	4/7/2011	3	RENAISSANCE LEARNING INC	CLASSROOM MATERIALS	\$ 469.43	010	HILL CREEK SCHOOL
				TOTAL	\$ 945.56		HILL CREEK SCHOOL
101185	4/5/2011	3	SAN DIEGO COUNTY SCHOOL BOARDS	ADMISSIONS	\$ 2,600.00	062	SUPERINTENDENT DEPT
101207	4/11/2011	3	SAN DIEGO COUNTY SCHOOL BOARDS	ADMISSIONS	\$ 650.00	062	SUPERINTENDENT DEPT
101274	4/29/2011	3	DELL MARKETING L.P.	LAPTOP	\$ 1,037.58	062	SUPERINTENDENT DEPT
101275	4/29/2011	3	PC MALLGOV	SOFTWARE LICENSES	\$ 433.05	062	SUPERINTENDENT DEPT
				TOTAL	\$ 4,720.63		SUPERINTENDENT DEPT
101223	4/12/2011	3 6	OFFICEMAX CONTRACT INC	OFFICE SUPPLIES - ALL SITES	\$ 2,871.14	064	BUSINESS SERVICES
101258	4/26/2011	25 18	CAPITOL PUBLIC FINANCE GROUP	GO BOND SERIES - ANNUAL	\$ 900.00	064	BUSINESS SERVICES
101259	4/26/2011	25 18	CAPITOL PUBLIC FINANCE GROUP	FAC NEEDS ANALYSIS RPT-DEV.FEE	\$ 7,500.00	064	BUSINESS SERVICES
101260	4/26/2011	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT EXPRESS DELIVERY	\$ 144.92	064	BUSINESS SERVICES
101261	4/26/2011	3	MISSION FEDERAL CREDIT UNION	QTRLY SVC CHGS - JAN-MAR 2011	\$ 1,983.31	064	BUSINESS SERVICES
101262	4/26/2011	3	SANTEE SCHOOL DISTRICT	P & L CLAIMS ADMIN	\$ 2,387.13	064	BUSINESS SERVICES
101263	4/26/2011	25 18	SPROTTE + WATSON	ARCHITECT SERVICES - FINAL	\$ 125,000.00	064	BUSINESS SERVICES
101265	4/26/2011	3	MARKS GOLIA & FINCH, LLP	LEGAL FEES - SWAP	\$ 3,980.68	064	BUSINESS SERVICES
				TOTAL	\$ 144,767.18		BUSINESS SERVICES

101248	4/26/2011	3	SHARP REES-STEALY MEDICAL	FITNESS FOR DUTY EXAM	\$	262.50	065	HUMAN RESOURCES
101252	4/26/2011	3	SCSEBA	COBRA PAYMENTS	\$	1,501.77	065	HUMAN RESOURCES
101272	4/29/2011	3	DELL MARKETING L.P.	COMPUTER	\$	799.93	065	HUMAN RESOURCES
					TOTAL \$	2,564.20		HUMAN RESOURCES
101249	4/26/2011	3	SMART & FINAL	KITCHEN SUPPLIES - PRE-SCHOOL	\$	100.00	066	EDUCATIONAL SERVICES
					TOTAL \$	100.00		EDUCATIONAL SERVICES
101186	4/5/2011	6	ASELTINE SCHOOL	NPS CHARGES	\$	3,955.54	067	SPECIAL EDUCATION
101202	4/7/2011	6	DELL MARKETING L.P.	COMPUTER	\$	768.32	067	SPECIAL EDUCATION
101251	4/26/2011	6	INSTITUTE FOR EFFECTIVE	NPS SERVICE FEES	\$	5,378.55	067	SPECIAL EDUCATION
					TOTAL \$	10,102.41		SPECIAL EDUCATION
101228	4/18/2011	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	90.00	068	EDUCATIONAL PROJECTS
101250	4/26/2011	6	SAWAYA, NADA	CONSULTATION SERVICES	\$	480.00	069	EDUCATIONAL SERVICES
					TOTAL \$	570.00		EDUCATIONAL SERVICES
101199	4/7/2011	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	75.00	070	CURRICULUM DEVELOPMENT
					TOTAL \$	75.00		CURRICULUM DEVELOPMENT
101183	4/1/2011	63	WEBB CLEFF ARCHITECTURE	PS RELOS ARCHITECTURAL SVCS	\$	29,000.00	072	PROJECT SAFE
101192	4/6/2011	21 39	CITY OF SANTEE	ENCROACHMENT PERMIT - HC	\$	5,000.00	072	PROJECT SAFE
101197	4/7/2011	3 6	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	\$	3,847.63	072	PROJECT SAFE
101198	4/7/2011	63	OFFICE DEPOT INC	OFFICE SUPPLIES - PROJ SAFE	\$	282.77	072	PROJECT SAFE
101203	4/8/2011	63	STREET BEAT	ASSEMBLY FEES	\$	1,200.00	072	PROJECT SAFE
101205	4/8/2011	63	RHYTHMS OF LIFE	ASSEMBLY FEES	\$	1,290.00	072	PROJECT SAFE
101264	4/26/2011	63	DEPARTMENT OF SOCIAL SERVICES	LICENSING FEES - YALE PRE-SCHOOL	\$	880.00	072	PROJECT SAFE
					TOTAL \$	41,500.40		PROJECT SAFE
101188	4/5/2011	6	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	\$	1,259.52	073	TECHNOLOGY SERVICES
101189	4/5/2011	6	DELL MARKETING L.P.	COMPUTER	\$	746.45	073	TECHNOLOGY SERVICES
101201	4/7/2011	3	CDW GOVERNMENT INC	NETBOOK	\$	323.83	073	TECHNOLOGY SERVICES
101245	4/26/2011	6	DELL MARKETING L.P.	COMPUTER MONITOR	\$	191.95	073	TECHNOLOGY SERVICES
101271	4/28/2011	3	COMPUTER PROTECTION TECHNOLOGY	UPS SYSTEM EQUIP MAINT-10/11FY	\$	1,610.00	073	TECHNOLOGY SERVICES
					TOTAL \$	4,131.75		TECHNOLOGY SERVICES
101204	4/8/2011	6	JOHNSTONE SUPPLY	MAINTENANCE SUPPLIES	\$	128.93	075	MAINTENANCE
101210	4/12/2011	6	FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES - PD	\$	129.88	075	MAINTENANCE
101224	4/12/2011	13	FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES - CNS	\$	103.35	075	MAINTENANCE
101236	4/19/2011	6	SUNBELT RENTALS	EQUIPMENT RENTAL - RS	\$	344.93	075	MAINTENANCE
101237	4/19/2011	6	GEM INDUSTRIAL, INC	FEMA ASPHALT REPAIRS - RS	\$	3,480.00	075	MAINTENANCE
101238	4/19/2011	6	GEM INDUSTRIAL, INC	FEMA ASPHALT REPAIRS - CP	\$	3,460.00	075	MAINTENANCE
101239	4/19/2011	13	GEM INDUSTRIAL, INC	CONCRETE FOUNDATION - CNS	\$	5,680.00	075	MAINTENANCE
101240	4/19/2011	6	GEM INDUSTRIAL, INC	FEMA ROOF REPAIRS - CO	\$	4,380.00	075	MAINTENANCE
101241	4/20/2011	6	CLARK SECURITY PRODUCTS INC	DOOR/LOCK SUPPLIES	\$	1,085.65	075	MAINTENANCE
101242	4/20/2011	6	GREENBRIER LAWN & TREE EXPERT	TREE REMOVAL - PD	\$	567.50	075	MAINTENANCE
101255	4/26/2011	6	STANDARD ELECTRONICS	ELECTRICAL SUPPLIES - CFH	\$	280.25	075	MAINTENANCE
101256	4/26/2011	6	STANDARD ELECTRONICS	FIRE ALARM REPAIRS - CP	\$	171.50	075	MAINTENANCE
					TOTAL \$	19,811.99		MAINTENANCE
101208	4/11/2011	13	INTERSTATE BATTERY OF	VEHICLE REPAIRS & MAINT. - CNS	\$	92.13	076	TRANSPORTATION
101209	4/11/2011	6	INTERSTATE BATTERY OF	VEHICLE REPAIRS & MAINT. - M&O	\$	87.12	076	TRANSPORTATION

101212	4/12/2011	6	DREW FORD	BUS REPAIRS & MAINTENANCE	\$ 174.32	076	TRANSPORTATION
101213	4/12/2011	6	SCHOOL BUS PARTS COMPANY	BUS REPAIRS & MAINTENANCE	\$ 94.63	076	TRANSPORTATION
101214	4/12/2011	6	ROGER DANIELS'S ALIGN & BRAKE	BUS REPAIRS & MAINTENANCE	\$ 31.68	076	TRANSPORTATION
101215	4/12/2011	6	FRAME & AXLE SERVICE OF	BUS REPAIRS & MAINTENANCE	\$ 1,180.52	076	TRANSPORTATION
101216	4/12/2011	6	UNITED PARCEL SERVICE	PARTS FOR BUS REPAIRS	\$ 6.57	076	TRANSPORTATION
101217	4/12/2011	6	NORTHERN TOOL & EQUIPMENT	SHOP SUPPLIES	\$ 226.16	076	TRANSPORTATION
101218	4/12/2011	6	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$ 623.38	076	TRANSPORTATION
101219	4/12/2011	6	GROSSMONT UNION HIGH	SUB BUS DRIVER RENTAL	\$ 762.75	076	TRANSPORTATION
101220	4/12/2011	6	HOGAN'S HYDRAULICS	HYDRAULIC JACK REPAIRS	\$ 289.60	076	TRANSPORTATION
101221	4/12/2011	6	PARKHOUSE TIRE INC	TIRES FOR REG. ED BUSES	\$ 1,628.28	076	TRANSPORTATION
101222	4/12/2011	6	EAST COUNTY TRANSMISSIONS	BUS REPAIRS & MAINTENANCE	\$ 111.63	076	TRANSPORTATION
101229	4/18/2011	6	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$ 108.40	076	TRANSPORTATION
101230	4/18/2011	6	GOLF VENTURES WEST	LAWNMOWER REPAIRS & MAINT.	\$ 243.86	076	TRANSPORTATION
101231	4/18/2011	6	GROSSMONT UNION HIGH	SUB BUS DRIVERS	\$ 3,948.57	076	TRANSPORTATION
101233	4/18/2011	6	DREW FORD	BUS REPAIRS & MAINTENANCE	\$ 263.02	076	TRANSPORTATION
101234	4/18/2011	6	PECK'S HEAVY FRICTION INC	BUS REPAIRS & MAINTENANCE	\$ 1,050.00	076	TRANSPORTATION
101235	4/18/2011	6	STATE OF CALIFORNIA	EPA FEES	\$ 250.00	076	TRANSPORTATION
					TOTAL \$ 11,172.62		TRANSPORTATION
101196	4/6/2011	21	39 HENDRIX CALIFORNIA SCHOOL	IOR SERVICES FOR MOD AT CFH	\$ 75,520.00	077	FACILITIES MODERNIZATION
101211	4/12/2011	21	39 WASTE MANAGEMENT OF EL CAJON -	ROLL-OFF FOR MOD - CFH	\$ 163.20	077	FACILITIES MODERNIZATION
101226	4/18/2011	21	39 PORTABLE STORAGE CORP	STORAGE CONTAINER FOR MOD - PA	\$ 423.00	077	FACILITIES MODERNIZATION
101246	4/26/2011	21	39 FERGUSON ENTERPRISES INC	MATERIALS FOR DEMO - CO SHADE	\$ 122.85	077	FACILITIES MODERNIZATION
101247	4/26/2011	21	39 SAN DIEGO DAILY TRANSCRIPT	ADVERTISEMENT FOR MOVING BID	\$ 279.20	077	FACILITIES MODERNIZATION
101257	4/26/2011	21	39 GREENBRIER LAWN & TREE EXPERT	TREE REMOVAL FOR PA MOD	\$ 1,650.00	077	FACILITIES MODERNIZATION
101268	4/27/2011	21	39 WESTERN ENVIRONMENTAL & SAFETY	HAZMAT SAMPLING - PD	\$ 330.00	077	FACILITIES MODERNIZATION
101270	4/28/2011	21	39 SWRCB FEES	STORM WATER PERMIT FEES	\$ 433.00	077	FACILITIES MODERNIZATION
					TOTAL \$ 78,921.25		FACILITIES MODERNIZATION

\$ 340,257.31

Consent Item D.2.4. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
May 17, 2011

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22181 through #22183 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$414.46 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.4.
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SANTEE SCHOOL DISTRICT
 REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
04/07/11	22181	WAL-MART	LORENE FOSTER CHILDREN'S FUND	75.00
04/28/11	22182	BOARD OF EQUALIZATION	DIESEL FUEL TAXES- 1ST QUARTER 2011	39.46
05/05/11	22183	BARBARA RYAN	TRAVEL ADVANCE	450.00
Total Checks Written				\$564.46
9/15/2010	22160	WAL-MART	STALE DATED- VOIDED	(150.00)
Total to be Reimbursed				\$414.46

Consent Item D.2.5 Acceptance of Donations
 Prepared by Karl Christensen
 May 17, 2011

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$483.90	Box Tops for Education	Rio Seco School
Funds to Supplement transportation cost for fourth grade field trip to Old Town	\$270.00	Craig and Catalina McKasson	Rio Seco School
TOTAL DONATIONS RECEIVED	\$753.90		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District and authorization to send letters of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The donations above are valued at \$753.90.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.5.
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BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.6.
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Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
John Morstad	Consultant	Training Services	05/16/11 - 05/27/11	\$700 to \$1,400	M&O	Employee

Consent Item D.3.1. Award of Bid for Furniture and Equipment Moving
 Prepared by Karl Christensen and Storage at Various Sites, GMP Contract
 May 17, 2011

BACKGROUND:

The following public project was advertised as legally required and bids opened on Tuesday, May 3, 2011:

Furniture & Equipment Moving & Storage at Various Sites; GMP Contract

Each bid was carefully analyzed and all bidder's references were checked. This is a contract intended to meet the District's furniture and equipment moves and storage associated with the Phase Two modernization effort at PRIDE Academy at Prospect Avenue School, Chet F. Harritt School, and Hill Creek School. The bid also included criteria that the bidder guarantee a maximum price (GMP) in order to determine the lowest qualified bidder. Results of the bidding process are as follows:

SANTEE SCHOOL DISTRICT - MOVING BID		
BID TABULATION		
Bid Opening - May 3, 2011 @ 11:00 a.m.		
Company Name	Total Bid Price	Bid Security Included Yes or No
Omega Moving	\$274,085.00	In Place
United Sullivan Moving	\$169,314.40	Included
Corovan	\$91,750.00	In Place
Alexander's Mobility	\$78,624.25	Included

RECOMMENDATION:

It is recommended that the Board of Education award the Bid, Furniture and Equipment Moving and Storage at Various Sites, GMP Contract to Alexander’s Mobility Services for the base bid amount of \$78,624.25.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The fiscal impact for the awarded project is \$78,624.25 and will be funded through the Capital Improvement Program.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion:		Second:		Vote:		Agenda Item D.3.1.
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BACKGROUND:

As part of the Phase II modernization construction, the District needs to have builders' risk insurance for its construction. As part of an effort to maintain the best value and costs, both Barnhart Balfour Beatty and Santee School District finds pricing for the insurance coverage needed. The lowest is from property liability insurer BB&T, working through the County Office of Education JPA. Per our construction contract with Barnhart Balfour Beatty, the cost is shared one-third by Barnhart Balfour Beatty.

RECOMMENDATION:

It is recommended that the Board of Education approve utilizing BB&T effective July 1, 2011 for the builder's risk insurance for the Phase II modernization construction at the three schools under construction at PRIDE Academy at Prospect Avenue, Chet F. Harritt, and Hill Creek schools.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The fiscal impact for additional builders' risk insurance coverage at the 3 schools for modernization construction is estimated not to exceed \$64,000 of which Barnhart Balfour Beatty reimburses Santee School District one-third. The remaining two-thirds to be funded from the CIP program budget.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda D.3.2.
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Prepared by Kristin Baranski
May 17, 2011

BACKGROUND:

Santee School District is required to submit an annual report to the California Department of Education for the State Preschool Program housed at PRIDE Academy, Prospect Avenue School. The annual report is a self-evaluation process. In this self-evaluation, staff determines areas of strength and need, and utilizes the information gathered during the self-evaluation process to make program improvements for the following school year.

Each year the preschool director, site administrator, and classroom teachers use an Environmental Rating Scale for the program and the classroom teachers assess three- and four-year old students on numerous developmental aspects. Administration compiles these findings along with findings in the Categorical Program Monitoring (CPM) process to submit an annual report of the program. The Annual Report of the State Preschool Program is attached for Board review.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Annual Report of the State Preschool Program for the 2010-2011 school year.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.
- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

The submission of the annual report allows Santee School District to maintain funding of approximately \$257,000 toward the State Preschool Program. There is no fiscal impact for submission of this report.

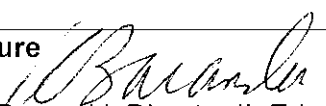
STUDENT ACHIEVEMENT IMPACT:

Annual self-evaluation continues to increase our capacity to improve student development for three- and four-year old children in the State Preschool Program.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Agency Annual Report

Agency's Legal Name		Santee Elementary School District	
Vendor Number 37-6836-00-0	Contract Type		CDS Code
	<input checked="" type="checkbox"/> CSPP <input type="checkbox"/> CCTR <input type="checkbox"/> CFCC <input type="checkbox"/> CHAN <input type="checkbox"/> CMIG		<input type="checkbox"/> Cal-SAFE
Person Authorized to Sign Report		Kristin Baranski	
Telephone Number		619-258-2351	
Cal-SAFE Coordinator			
Telephone Number			
Date Program Self-Evaluation Completed		May 10, 2011	
Number of Classrooms Reviewed		3	Number of Family Child Care Homes Reviewed
Describe the Annual Report Process (Note: This area expands as necessary) <p>The evaluation process was a three-phase process.</p> <p>Phase 1 consisted of sending out surveys to all parents regarding the State Preschool Program. The surveys were then returned and tabulated at the district level. Results were reviewed by the teachers and Preschool Director. The survey results will be used to make positive adjustments in the program.</p> <p>Phase 2 consisted of the review of the overall results of the Desired Results Developmental Profiles. This was the eighth year the teachers used this tool to determine student developmental strengths and needs.</p> <p>Phase 3 consisted of the Early Childhood Environmental Rating Scale (ECERS). The ECERS was performed in February. We reviewed our past ECRS results. The consistency in our program is evident from previous strengths indicated on the ECERS.</p>			
A copy of the Program Self-Evaluation will be/has been presented to the Agency Board on May 17, 2011.			
Statement of Completion I certify that a Program Self-Evaluation was completed.		Signature  Kristin Baranski, Director II, Educational Services	Date 5/9/2011

Environment Rating Scale Summary of Findings

Contractor/Center: Santee Elementary School District	
Contract Type and/or Cal-SAFE: CSPP	Planning Date: February 24, 2011
Planner's Name and Position: Kristin Baranski, Director	Follow-up Date: May 6, 2011
Planner's Name and Position: Stephanie Southcott, Principal	Planner's Name and Position:

Use as many sheets as necessary to address key findings for all subscale averages below "5".

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Sub-Scale Average	Key Findings from Environment Rating Scale	Action Steps (Include materials, training needs, any changes to schedules, space, and supervision.)	Expected Completion Date and Persons Responsible	Follow-Up (Changes made, date completed, and time extended.)
4.0	Sand and water table is not available for children at least 1 hour daily.	Provide daily access to the sand/water table.	September 2011; teachers and site personnel	
4.0	Separate space for conferences and group meetings is not satisfactory.	Ongoing issue with space limitations in the State Preschool area. However, separate classrooms for this school year have helped with space needs.	Ongoing	

Desired Results Program Action Plan

Contractor/Center: Santee Elementary School District			
Contract Type and/or Cal-SAFE: CSPP		Planning Date: January 20, 2011	
Planner's Name and Position: Kristin Baranski, Director		Follow-up Date: April 7, 2011	
Planner's Name and Position: Valerie Spencer, Kathryn Judd, Sandra Coe, Teachers		Planner's Name and Position:	
Program Findings (What you identified as needing improvement)	Electronic format of DRDP is highly desirable for data sorting and grouping of students. Paper time with current format is excessive.		
Program Goal (What you want to accomplish.)	Objectives (How you will accomplish the goal.)	Expected Completion Date and Persons Responsible	Follow-Up (Changes made, date completed.)
Provide teacher access to new, electronic DRDP format.	Discuss program requirements and server needs with IT Dept.	Kristin and Bernard	May 17, 2011
	Teacher training on use of electronic version.	Kristin and State Preschool Teachers	September 2011

Personnel Roster

(Note: Family Day Care Home Education Networks—Complete the first five boxes only.)
 (Copy this page as needed) (Tables expand as needed)

Contractor Name Santee Elementary School District		Vendor Number and/or CDS Code 37-6836-00-0	
Program Director's Name Kristin Vivian Brogan-Baranski	Permit Number 060262514 Permit Type Clear Admin	Permit Expiration Date 2/01/2012	
Site Name Prospect Avenue Elementary			
Site Supervisor's Name Stephanie D. Southcott		Permit Number 110010235 Permit Type Clear Admin	Permit Expiration Date 2/01/2016
Contract Type and/or Cal-SAFE	Site 1 of 1	Number of Classrooms 3	Hours of Operation 8 a.m. - Noon
Column A Classroom	Column B Lead Teacher's Name	Column C Permit Number and Type	Column D Expiration Date
Classroom C	Valerie Jean Spencer	090153820 Permit	10/01/2014
Classroom B	Sandra Page Coe	070349376 Clear Teaching	09/01/2012
Classroom A	Kathryn Elizabeth Judd	090204715 Permit	09/01/2014
Site Name			
Site Supervisor's Name		Permit Number Permit Type	Permit Expiration Date
Contract Type and/or Cal-SAFE	Site ___ of ___	Number of Classrooms	Hours of Operation
Column A Classroom	Column B Lead Teacher's Name	Column C Permit Number and Type	Column D Expiration Date

Attestation of Qualified Staff and Ratio Requirements

Contractor Name Santee Elementary School District			
Vendor Number and/or CDS Code	37-6836-00-0	Contract Type and/or Cal-SAFE	CSPP

The following documentation will be kept in the contractor's files, updated as necessary, and made available to CDD staff upon request:

- Current Personnel Roster (CD 3701) form attached to a current, comprehensive list of **all** personnel assigned to each classroom
- Copies of current permits, credentials, or temporary county certificates
- Copies of waivers, if applicable, for the Program Director or Site Supervisor(s)

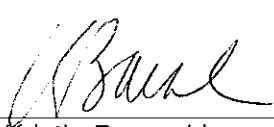
(California *Education Code (EC)* sections 8203[g], 8208[v][aa][af], 8244, 8264.5, 8264.7, 8360-8361, 8463[l][m], *California Code of Regulations*, Title 5 (5 *CCR*), sections 18203, 18205-18207, and 18295)

The above named contractor maintains at least the following minimum ratios at all sites and these ratios shall be determined based on actual attendance.

Age Group	Adult:Child	Teacher:Child
Infants (Birth to 18 months)	1:3	1:18
Toddlers (18+ up to 36 months)	1:4	1:16
Preschool (36+ up to Kindergarten)	1:8	1:24
School-Age (Kindergarten and above)	1:14	1:28

(*EC* sections 8203, and 8264.7-8264.8; 5 *CCR*, sections 18013[d], 18135, and 18290)

I attest under **penalty of perjury** that all applicable staff-child ratios are met for each age group and classroom and that all program staff is qualified for the position held.

Signature of Authorized Representative authorized to sign Annual Report		Date 5/9/11
Printed name and title of Authorized Representative	Kristin Baranski Director II, Educational Services	Phone Number 619-258-2351

Fiscal Year 2010–11 Program Self-Evaluation Checklist

Legal Name of Contractor	Santee School District
Center-Based Contract Type and/or Cal-SAFE	CSPP

Complete a Program Self-Evaluation Checklist for each center-based contract and/or Cal-SAFE to ensure that each packet contains all the required forms as described below. Place a check mark in the box to verify that the item is included in the Program Self-Evaluation due by or no later than **Wednesday, June 1, 2011, 5 p.m.**

Description	Check box
All center-based contracts and/or Cal-SAFE must submit the following:	
Agency Annual Report (CD 4000) form: (One per center-based contract and/or Cal-SAFE).	<input checked="" type="checkbox"/>
Environment Rating Scale Summary of Findings (CD 4002) form: (One per center-based contract and/or Cal-SAFE).	<input checked="" type="checkbox"/>
Desired Results Program Action Plan (CD 4003) form: (One per center-based contract and/or Cal-SAFE).	<input checked="" type="checkbox"/>
Personnel Roster (CD 3701) form: (One per center-based contract and/or Cal-SAFE). Note: Family Child Care Home Education Network contractors need only fill out the first five sections.	<input checked="" type="checkbox"/>
Attestation of Qualified Staff and Ratio Requirements (CD 3701A) form: (One per center-based contract and/or Cal-SAFE).	<input checked="" type="checkbox"/>

The FY 2010–11 Program Self-Evaluation must be received by the California Department of Education by or no later than **Wednesday, June 1, 2011, 5 p.m.** Mail the original documents to:

FY 2010–11 Program Self-Evaluation
 Child Development Division
 California Department of Education
 1430 N Street, Suite 3410
 Sacramento, CA 95814-5901

Consent Item D.5.2. Approval of New Job Description for Moderate-Severe Specialized Academic Instructor (Grades K-8)
Prepared by Minnie Malin
May 17, 2011

BACKGROUND:

Through sub committees comprised of administrators, STA representatives, resource specialists, and special day class teachers, it was determined that the following job description receive a title change and revisions to match the duties currently being performed:

Special Class Teacher

On February 15, 2011, the Board approved the Mild-Moderate Specialized Academic Instructor (Grades K-8) job description. This new job description and title, when approved by the Board, will cover the duties and responsibilities currently being performed by those teachers with moderate to severe credentials.

Tonight, Administration presents a new job description for Moderate-Severe Specialized Academic Instructor (Grades K-8) for Board approval. Administration has provided the proposed new job description for the Board to review.

RECOMMENDATION:

Administration recommends that the Board of Education approve the new job description for Moderate-Severe Specialized Academic Instructor (Grades K-8) effective May 18, 2011.

FISCAL IMPACT:

This is a personnel item and will have no impact on the general fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide quality teachers to meet the educational needs for achieving achievement excellence.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.2.

SANTEE SCHOOL DISTRICT

MODERATE-SEVERE SPECIALIZED ACADEMIC INSTRUCTOR (GRADES K – 8)

PRIMARY FUNCTION:

Under the immediate supervision of the site administrator and general direction of the Director of Special Education, and as a member of the school staff, shall provide a functional curriculum for students who have a disability that manifests itself in moderate to severe deficits. A functional curriculum focuses on independent living and vocational skills, emphasizing communication and social skills. Shall assist in other school programs as assigned; work with other District employees and parents in creating an overall school environment conducive to learning for the students in the District.

Professional Responsibilities

1. Compile and analyze data as required for documentation and program planning.
2. Comply with state and federal regulations and District procedures regarding implementation of IDEA.
3. Maintain accurate special education records and logs for individual students.
4. Maintain personal standards of dress and grooming in accordance with District policy.
5. Maintain standard of promptness in carrying out assignments.
6. Maintain understanding of grade-level content standards and implement current educational practices acquired through professional literature, and by attending conferences and site and District meetings.
7. Meet obligations as specified by the Education Code and Board Policy.
8. Participate in District and school activities such as staff meetings, staff development, trainings and Professional Learning Community work.
9. Participate in school and community-related activities such as School Site Council, PTA special projects, etc.
10. Share responsibility for the effective operation of the school program.

ESSENTIAL FUNCTIONS:

Instructional

1. Communicate regularly with parents regarding student progress.
2. Consult with general education classroom teachers and DIS providers regarding individual student's IEPs.
3. Coordinate assessment procedures with IEP team members, e.g., gather data, conduct evaluation procedures, write evaluation reports, communicate with parents and teachers.
4. Coordinate IEP development, e.g., schedule meeting dates, contact participants, assist parents, and other activities necessary to develop and complete IEPs.
5. Coordinate special education services with general education school programs.
6. Implement an appropriate behavioral classroom management system and assist general education teachers in implementing behavior goals and plans; after training, conduct safe physical restraints when a student is in danger of harming self or others.
7. Participate in consultation and Student Study Team meetings as appropriate.
8. Plan, develop, evaluate and implement appropriate Individualized Education Program.
9. Provide instructional services through a functional curriculum to individuals, small groups and whole class using research-based materials and interventions in order to fulfill the objectives specified on the written Individualized Education Programs.
10. Provide resource information/materials to parents and staff and provide in-service training to general education staff as applicable.
11. Provide timely and effective early intervention assistance (Response to Intervention Model) for students struggling with academics and/or behavior.
12. Serve as Case Manager, of assigned students only, to monitor student progress on a regular basis and manage the review and revision of IEPs.

MODERATE-SEVERE SPECIALIZED ACADEMIC INSTRUCTOR (GRADES K – 8)

Page 2

ESSENTIAL FUNCTIONS:

Instructional (continued)

13. Understand and organize subject matter for student learning based on student developmental readiness.
14. Use appropriate technology to provide instruction to students and communication with students, parents and staff.

Other Duties and Responsibilities

Under the direction of his/her supervisor, the Specialized Academic Instructor may be assigned to:

1. Perform specialized health care procedures such as catheterization, gastric tube feeding, suctioning, or other services after training and under the monitoring of the District nurse.
2. Assist students with diapering, changing, and other toileting issues; may include lifting students and assisting in transfers.
3. Assist students with social, hygiene, and prevocational skills.
4. Assist with bus boarding and departing.
5. Assist with preparing, serving, and feeding meals and delivering instruction during meals.
6. Plan, train and coordinate the work of instructional assistants, and as requested by the supervisor, participate in the selection of these employees.
7. Select books, instructional aids, materials and supplies for his/her program, and maintain required inventory records.
8. Supervise students in out-of-classroom activities during the assigned working day.
9. Administer State and District assessments in accordance with established guidelines.
10. Collaborate with District offices in distributing and collecting paperwork to facilitate communication and adhere to laws and policies.

EDUCATION / CREDENTIALS:

Bachelor's degree, including all courses to meet current credential requirements. Credential(s) to meet the requirement of the assignment as established by state and local governing boards.

EXPERIENCE:

Although teaching experience is recognized as being desirable, successful completion of a student-teaching program will be accepted with above average recommendations from supervisors or other professionals who have observed the teacher's personal characteristics, scholastic attainment and classroom performance.

KNOWLEDGE AND ABILITIES:

Knowledge:

- Demonstrate knowledge regarding the disabilities of the students served and appropriate research-based materials and instructional methods/strategies to meet their needs.
- Possess working knowledge of the IEP process as well as a clear understanding of special education regulations and guidelines.
- Knowledge of student health concerns and ability to perform necessary emergency procedures such as EpiPen administration, allergy response, etc.

MODERATE-SEVERE SPECIALIZED ACADEMIC INSTRUCTOR (GRADES K – 8)

Page 3

KNOWLEDGE AND ABILITIES:

Ability:

Communicate with competent oral and written English skills.
Establish and maintain cooperative and effective working relationships with others.
Maintain confidentiality and use discretion.
Use tact, patience and courtesy

WORKING CONDITIONS:

Environment:

Indoor and outdoor work environment.
Driving between sites.

Physical Abilities:

Bend at the waist, knee or crouch to assist students.
After training, restrain students who are physically aggressive.
Lift non-ambulatory students and assist in transfers.
Hear and speak to exchange information and make presentations.
Hear to respond to discrete differences in sounds.
Lift and carry books, materials and equipment to execute lessons and presentations.
See to read, prepare, review and monitor students at student activities.
Sit or stand for extended periods of time.
Walk extended lengths to move around campus.

Hazards:

Potential exposure to communicable diseases and contact with blood and other body fluids.
Potential exposure to physical injury from aggressive behavior.

BOARD ADOPTED:

Consent Item D.5.3.
Prepared by Minnie Malin
April 20, 2010

Ratification of Employer-Employee Tentative
Agreement with Santee Teachers Association

BACKGROUND:

The Santee Teachers Association (STA) and the Santee School District have reached a Tentative Agreement on a retiree benefits effective July 1, 2011 (see attached Tentative Agreement).

STA membership completed the ratification process for the Tentative Agreement on April 29, 2011 and it is presented tonight for Board ratification.

RECOMMENDATION:

Administration recommends that the Tentative Agreement between the Santee Teachers Association and the Santee School District is ratified.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Savings for retiree benefits expected to begin within two years when single coverage premium starts to exceed the CAP of \$7,200. Actual amount of future year savings is unknown until revision of Actuarial Study to be done in 2011-12.

STUDENT ACHIEVEMENT IMPACT:

It is not anticipated that student achievement will be impacted as a result of this item.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.3.

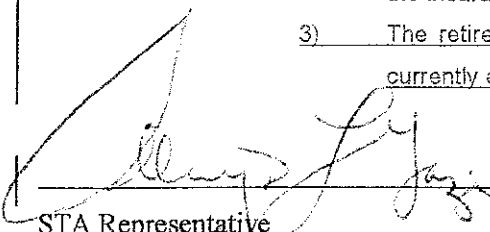
Article XVI: Employee Benefits

Retirement

1. Retired Employee Medical Benefits.

Employees retiring shall be eligible and may apply for paid medical insurance benefits on the following basis:

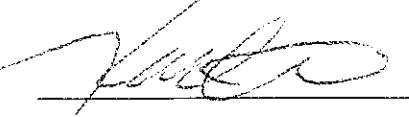
- a. The employee must have the equivalent of fifteen (15) years of full service with Santee School District, the last five (5) years of which must be consecutive and has reached or passed the age of fifty-five (55) years.
- b. ~~The District shall pay for the coverage will only provide a cap up to the cost of single coverage the health and medical benefits plan for the retiree in as covered under one of the health and medical plans provided by the District, whichever the employee was insured by during the last year of employment or a successor thereto, up to the annual cap specified in Section A of this article in effect at the time the employee retires from the District. The retiree will be responsible for any additional cost beyond the District contribution including the currently established fee of 2% and be subject to District and/or plan regulations.~~
- c. Retirees may change carriers during the open enrollment period. Through June 30, 2011, The District coverage will only provide up to the cost of the medical benefits plan as established at the time of retirement. Beginning July 1, 2011, the District will pay the cost of single coverage for the retiree in the medical plan a retiree changes to during an open enrollment period subsequent to July 1, 2011 up to the annual cap specified in Section A of this article in effect at the time the employee retires from the District. The retiree will be responsible for any additional cost beyond the District contribution including the currently established fee of 2% and be subject to District and/or plan regulations.
- e. ~~The District will pay the medical premiums for the retiree.~~
- ed. The District will continue to provide this coverage until the retiree reaches the age of sixty-five (65), or is eligible for Medicare, whichever comes first.
- ef. Employees retiring may enroll dependents under the following conditions:
 - 1) The dependent(s) must have been enrolled prior to the effective date of retirement.
 - 2) Rates and other conversion requirements for dependent coverage are at the discretion of the insurance company.
 - 3) The retiree shall be responsible for the full cost of dependent coverage including the currently established fee of 2%.



 STA Representative

3/29/11

 Date



 District Representative

3-29-11

 Date

Consent Item D.5.4. Adoption of Resolution #1011-31 Declaring May 31, 2011
World No Tobacco Day in Santee School District

Prepared by Minnie Malin
May 17, 2011

BACKGROUND:

A major education goal of the Santee School District is to provide students with the knowledge, skills, and attitudes needed for a drug free life. To support this, the Santee Collaborative, Santee Solutions Coalition, and Communities Against Substance Abuse are requesting the Santee Board of Education adopt a resolution that supporting May 31, 2011 as World No Tobacco Day. This resolution is part of the commitment to help educate our students about the effects of tobacco as part of the Tobacco Use Prevention and Education Grant.

RECOMMENDATION:

Administration recommends that the Board of Education adopt Resolution #1011-31 to promote World No Tobacco Day in support of a safer and healthier community.

This recommendation supports the following district goal(s):

- Develop social, emotional and health service programs to foster student character and personal well-being.

This item addresses the strategic planning area of increasing student resiliency and empathy skills and supports the District goal of developing social, emotional and health service programs to foster student character and personal well being.

FISCAL IMPACT:

There is no cost associated with the item. Tobacco Use Prevention in Santee schools is funded by the TUPE grant.

STUDENT ACHIEVEMENT:

A resolution promoting World No Tobacco Day supports the belief that a drug-free life is a necessary component for a safe and healthy community and contributes to academic success.

**Santee School District
Resolution #1011-31
Declaring May 31, 2011 World No Tobacco Day**

WHEREAS, May 31st of every year was set aside in 1987 by Member States of the World Health Organization to be observed as "World No Tobacco Day"; and

WHEREAS, the purpose for the observance of the day is to create awareness and draw global attention of the risk tobacco smoking poses to the health, wellbeing and welfare of the human race; and

WHEREAS, the tobacco epidemic kills nearly 6 million people each year; and

WHEREAS, after high blood pressure, tobacco is the biggest contributor to noncommunicable diseases, which account for 64% of deaths worldwide; and

WHEREAS, tobacco killed 100 million people in the 20th century; and

WHEREAS, Santee School District is working to promote global understanding and 21st century learning skills for all students;

NOW, THEREFORE, BE IT RESOLVED that the Santee School District hereby declares May 31, 2011 World No Tobacco Day for the Santee School District.

PASSED AND ADOPTED this 17 day of May, 2011, by the Governing Board of the Santee School District of Santee, California by the following vote:

AYES:
NOES:
ABSENT:

I, Dianne El Hajj, Clerk of the Governing Board of the Santee School District of Santee, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Governing Board at a regularly called and conducted meeting held on said date.

Clerk, Santee Board of Education

DISCUSSION AND/OR ACTION ITEMS Item E.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E

Discussion and/or Action Item E.1.1. Equity In School Lunch Pricing
Prepared by Karl Christenson
May 17, 2011

BACKGROUND:

On December 13, 2010, President Obama signed reauthorization legislation that governs all Child Nutrition Programs. Effective July 1, 2011 sponsors currently charging between \$1.60 and \$2.46 for a paid lunch may be required to gradually increase their paid lunch prices until the revenue per lunch matches the difference between the cost of the meal and the paid federal reimbursement rate. The District's Director of Child Nutrition Services will provide a report to the Board of Education regarding these changes.

RECOMMENDATION:

This is an informational item; no action is requested at this time. Any action taken is at the discretion of the Board of Education.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The potential fiscal impact could increase funding to the Child Nutrition Services account by \$20,000 per year based on the price of paid lunches increasing by 10 cents each, per year, until the price of \$2.46 per lunch is achieved.

STUDENT ACHIEVEMENT IMPACT:

Child Nutrition Services programs including school lunch and breakfast programs are important to the health and education of the students of Santee School District.

Motion:		Second:		Vote:		Agenda Item E.1.1.
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California Department of
EDUCATION

**Nutrition Services Division
INFORMATION ALERT**

To:	National School Lunch Program sponsors	Number:	USDA-SNP-05-2011
Attention:	Food Service Directors	Date:	April 2011
Subject:	Equity in School Lunch Pricing		
Reference:	United States Department of Agriculture, Food and Nutrition Service, Equity in School Lunch Pricing Fact Sheet (March 2011)		

This Information Alert (IA) notifies National School Lunch Program (NSLP) sponsors that the United States Department of Agriculture (USDA) recently issued a Policy Memo regarding "Equity in School Lunch Pricing in the NSLP," which could result in the need to raise paid meal prices by \$0.05 or \$0.10 by July 1, 2011.

On December 13, 2010, the President signed reauthorization legislation that governs all Child Nutrition Programs (CNPs). The Healthy, Hunger-Free Kids Act of 2010 (the Act), Public Law 111-296, makes many important improvements to the CNPs that serve millions of children.

Effective July 1, 2011, sponsors currently charging between \$1.60 and \$2.46 for a paid lunch may be required to gradually increase their paid lunch prices until the revenue per lunch matches the difference between the cost of the meal and the paid federal reimbursement rate.

The USDA Food and Nutrition Service expects to publish an Interim Rule by July 1, 2011.

The California Department of Education, Nutrition Services Division is working with the USDA to obtain more detailed guidance and will issue a more comprehensive Management Bulletin (MB). However, both the MB and the IA will be posted to the CDE Web site.

The attached fact sheet is also available at the following USDA Web page:
http://www.fns.usda.gov/cnd/Governance/Legislation/Pricing_Equity_Facts.pdf (Outside Source)

Please submit any questions regarding this new USDA policy to the email address below with "**Lunch Pricing**" in the subject line:

To NSLP: ReauthorizationSNP@cde.ca.gov

Tom Torlakson – State Superintendent of Public Instruction

Discussion and/or Action Item E.2.1.

Approval of Declaration of Need for Fully Qualified Educators

Prepared by Minnie Malin
May 17, 2011

BACKGROUND:

In the past, requests for emergency certification required individual statements of need which were signed by the Superintendent and approved by the Commission on Teacher Credentialing. Effective July 1, 1994, legislation altered the method by which districts declare the need for utilization of individuals on emergency certification. By submitting an annual declaration, the district is certifying that a diligent search to recruit a fully prepared teacher for the assignment(s) was made, and that if a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority requirements stated in the declaration. Approval of the attached declaration will meet this requirement.

RECOMMENDATION:

Administration recommends approval of Declaration of Need for Fully Qualified Educators.

This recommendation supports the following district goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

This is a personnel item and does not have an impact on the general fund.

STUDENT ACHIEVEMENT IMPACT:

Providing qualified educators is essential for student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- Original Declaration of Need for year: 2011-12
 Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Santee School District District CDS Code: 37-68361

Name of County: San Diego County CDS Code: _____

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 17 / 11 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2012.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Minnie Malin</u>		<u>Asst. Supt. Human Resources</u>
<small>Name</small>	<small>Signature</small>	<small>Title</small>
<u>(619) 258-2305</u>	<u>(619) 258-2311</u>	<u>May 17, 2011</u>
<small>Fax Number</small>	<small>Telephone Number</small>	<small>Date</small>
<u>9625 Cuyamaca Street, Santee, CA 92071</u>		
<small>Mailing Address</small>		
<u>minnie.malin@santeesd.net</u>		
<small>E-Mail Address</small>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	3
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	0
List target language(s) for bilingual authorization: _____	
<input type="checkbox"/> Resource Specialist	0
<input type="checkbox"/> Teacher Librarian Services	0
<input type="checkbox"/> Visiting Faculty Permit	0

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	0
Single Subject	2
Special Education	4
TOTAL	6

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 0

If yes, list each college or university with which you participate in an internship program.

National University

If no, explain why you do not participate in an internship program.

BACKGROUND:

Every school year, site administration and school staff review instructional minutes and modified day proposals for the following school year. Staff determines if any changes to their current instructional minutes should be made based on a particular instructional and/or professional development need. Instructional minute proposals, including modified days and kindergarten instructional minutes, are brought forward to the Board annually for review and implementation. A copy of each school's 2011-12 instructional minutes proposal will be available at the Board meeting for review.

This evening, administration is requesting the approval of the 2011-12 school year instructional schedules. The attached chart shows the instructional minute comparison between 2010-11 and 2011-12 school years.

Daily instructional minutes remain unchanged from the 2010-11 school year. However, Santee School District will once again offer 180 instructional school days for the 2011-12 school year. Instructional minute increases on the attached chart are due to the increase of the 4 instructional days missing from the 2010-11 school calendar.

In addition, administration is also providing the Board a summary of the mandates required by the Santee School Board for schools with modified days and extended kindergarten instructional minutes. Materials are provided with site proposals and are presented to the Board to assure that procedures will be followed in 2011-12. These materials are as follows:

1. A proposed schedule with daily instructional minutes calculations,
2. Specific days desired for modified days,
3. Assurance that core curriculum including language arts, math and if applicable, ELD will be taught on modified days,
4. Assurance that non-instructional activities will not occur on modified days, and
5. Assurance that teachers were involved in the decision-making process as required.

The following chart indicates the number of kindergarten minutes for each school and the modified day schedule for those schools that have modified days.

2010-2011 Modified Instructional Days and Kindergarten Programs			
<i>Schools</i>	<i>Kindergarten</i>	<i>Modified Days</i>	<i>Number of Modified Days</i>
CP	Extended Day 47,000 minutes	K – 8	Kindergarten: Daily September 6 – 30, 2011 Kindergarten – 8 th grade: September 14, October 5, November 2, and December 14, 2011 January 4, February 1, March 7, April 18, May 2, and June 6, 2012
CH	Extended Day 49,110 minutes	N/A	N/A
CO	Extended Day 43,440 minutes	K – 8	Fridays 36 days
CFH	Full Day 52,030 minutes	K – 8	Wednesdays 35 days
HC	Full Day 51,714 minutes	N/A	N/A
PD	Extended Day 45,120 minutes	K – 3	Fridays 36 days
PA	Full Day as of October 10 50,130 minutes	K – 8	25 Wednesdays, Kindergarten 28 Wednesdays, Grades 1 - 8
RS	Extended Day 45,470 minutes	K – 8	Wednesdays 32 days
SC	Extended Day 51,660 minutes	N/A	N/A

RECOMMENDATION:

It is the recommendation of administration that the Board approve the instructional minutes proposals for the 2011-12 school year including kindergarten schedules and modified day proposals. Any concerns expressed by the Board, in reference to proposals not approved, will be communicated to the school staff. School schedules for the 2011-12 school year are presented to the Board in Consent Item D.4.3.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

District staff has determined that multiple start and end times does have a financial impact for the school district due to greater transportation obligations, approximately \$90,000 annually.

STUDENT ACHIEVEMENT:

A commitment to quality instructional time and site professional development enhances student learning.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

**Santee School District
Annual Instructional Minutes (Grade Spans)
2010-2011 and 2011-2012**

	Kinder 2010-2011 41,880*	Kinder 2011-2012 42,840	Grades 1 – 3 2010-2011 50,380*	Grades 1 – 3 2011-2012 51,540	Grades 4 – 6 2010-2011 54,630*	Grades 4 – 6 2011-2012 55,890	Grade 6 Chet and Pepper Drive 2010-2011 54,630**	Grade 6 Chet and Pepper Drive 2011-2012 55,890**	Grades 7 – 8 2010-2011 57,180*	Grades 7 – 8 2011-2012 58,500
Cajon Park	45,880	47,000	50,470	51,810	54,630	55,910	NA	NA	57,180	58,520
Carlton Hills	48,010	49,110	50,560	51,720	54,810	56,070	NA	NA	57,530	58,854
Carlton Oaks	42,528	43,440	50,688	51,720	54,768	56,070	NA	NA	58,088	59,250
Chet F. Harritt	50,880	52,030	50,880	52,030	56,320	57,590	59,840	61,190	59,840	61,190
Hill Creek	50,550	51,714	50,550	51,714	54,800	56,064	NA	NA	59,050	60,414
PRIDE	48,280	50,130	50,625	51,845	54,735	56,075	NA	NA	57,210	58,610
Pepper Drive	44,120	45,120	53,100	51,600***	59,090	56,130***	58,390	59,730	58,390	59,730
Rio Seco	44,430	45,470	51,330	52,570	55,470	56,830	NA	NA	57,540	58,960
Sycamore Canyon	50,500	51,660	53,050	51,570***	57,300	55,920***	NA	NA	NA	NA

*Total Required Annual Instructional Minutes: 2010-2011 student year = 176 days; 2011-2012 student year = 180 days

**Sixth grade students at Chet F. Harritt and Pepper Drive follow the junior high schedule and therefore have the same instructional minutes as grades 7 – 8 at those two sites.

***The 2011-2012 instructional minutes were recalculated excluding the morning recess time per Administrative Regulation 6112.

BACKGROUND:

In accordance with California Administrative Code, Title 5, Education Section 10, daily schedules for all schools are submitted for Board approval. Schedules have been reviewed and found to be in compliance with District minimum daily regular instructional minutes:

Kindergarten	240 minutes
Grades 1-3	290 minutes
Grades 4-6	315 minutes
Grades 7-8	330 minutes

School schedules for the 2011-2012 remained unchanged from the 2010-2011 school schedules. All school schedules approved tonight will be final and communicated to parents by June 22, 2011.

RECOMMENDATION:

Administration recommends approval of school schedules for the 2011-12 school year.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

There is no fiscal impact to the general fund.

STUDENT ACHIEVEMENT:

Sufficient instructional time is necessary to ensure that all students have the opportunity to receive a high quality education in a supportive environment.

SANTEE SCHOOL DISTRICT
School Schedules
2011-2012

Cajon Park

(K only: 9/6 thru 9/30/11)
(K-8: 9/14, 10/5, 11/2 & 12/14/11, 01/04,
02/01, 03/07, 04/18, 05/02 & 06/06/12)

Grade	Regular Schedule		Minimum Days		Modified Days	
	Start	End	Start	End	Start	End
K	8:00	1:40	8:00	11:45	8:00	12:00
1-3	8:00	1:50	8:00	11:45	8:00	12:50
4-6	8:00	2:15	8:00	11:45	8:00	12:50
7-8	8:00	2:15	8:00	11:30	8:00	12:50

Carlton Hills

Grade	Regular Schedule		Minimum Days		Modified Days	
	Start	End	Start	End	Start	End
K	7:50	1:35	7:50	12:05	N/A	N/A
1-3	7:50	1:35	7:50	12:05	N/A	N/A
4-6	7:50	2:00	7:50	12:05	N/A	N/A
7-8	7:50	2:11	7:50	12:05	N/A	N/A

Carlton Oaks

(36 Fridays)

Grade	Regular Schedule		Minimum Days		Modified Days	
	Start	End	Start	End	Start	End
K	8:32	1:35	8:32	12:35	8:32	12:35
1-3	8:32	2:35	8:32	12:35	8:32	12:35
4-6	8:32	3:05	8:32	12:40	8:32	12:40
7-8	8:32	3:10	8:32	12:40	8:32	12:40

Chet F. Harritt

(35 Wednesdays)

Grade	Regular Schedule		Minimum Days		Modified Days	
	Start	End	Start	End	Start	End
K	7:45	1:50	7:45	12:30	7:45	12:30
1-3	7:45	1:50	7:45	12:30	7:45	12:30
4-6	7:45	2:30	7:45	12:30	7:45	12:30
7-8	7:45	2:30	7:45	12:30	7:45	12:30

Hill Creek

Grade	Regular Schedule		Minimum Days		Modified Days	
	Start	End	Start	End	Start	End
K	7:45	1:36	7:45	11:45	N/A	N/A
1-3	7:45	1:36	7:45	11:45	N/A	N/A
4-6	7:45	2:01	7:45	11:45	N/A	N/A
7-8	7:45	2:06	7:45	11:45	N/A	N/A

Pepper Drive

(K-3 only: 36 Fridays)

Grade	Regular Schedule		Minimum Days		Modified Days	
	Start	End	Start	End	Start	End
K	8:30	1:30	8:30	12:50	8:30	12:50
1-3	8:30	2:35	8:30	12:55	8:30	12:55
4-5	8:30	2:35	8:30	1:00	N/A	N/A
6-8	8:30	2:35	8:30	1:00	N/A	N/A

The PRIDE Academy at Prospect Avenue

(K only: 25 Wednesdays)
1-8: 28 Wednesdays)

Grade	Regular Schedule		Minimum Days		Modified Days	
	Start	End	Start	End	Start	End
K (Sept 6-Oct 7)	8:00	11:20	N/A	N/A	N/A	N/A
K (Oct 11-June 26)	8:00	2:00	8:00	11:30	8:00	1:00
1-3	8:00	2:00	8:00	11:30	8:00	1:00
4-5	8:00	2:30	8:00	11:30	8:00	1:00
6-8	8:00	2:30	8:00	11:30	8:00	1:00

Rio Seco

(32 Wednesdays beginning 10/05/11)

Grade	Regular Schedule		Minimum Days		Modified Days	
	Start	End	Start	End	Start	End
K	8:30	1:30	8:30	12:45	8:30	12:45
1-3	8:30	2:35	8:30	12:45	8:30	12:45
4-6	8:30	3:05	8:30	12:45	8:30	12:45
7-8	8:30	3:05	8:30	12:45	8:30	12:45

Sycamore Canyon

Grade	Regular Schedule		Minimum Days		Modified Days	
	Start	End	Start	End	Start	End
K	8:15	1:40	8:15	12:05	N/A	N/A
1-3	8:15	2:00	8:15	12:05	N/A	N/A
4-6	8:15	2:20	8:15	12:05	N/A	N/A

Santee Success Program

Grade	Regular Schedule		Minimum Days		Modified Days	
	Start	End	Start	End	Start	End
5	8:30	3:00	8:30	1:00	N/A	N/A
6	8:30	3:00	8:30	1:00	N/A	N/A
7-8	8:30	3:00	8:30	1:00	N/A	N/A

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item F.

CLOSED SESSION Item G.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Santee Teachers Association
Classified School Employees Association
2. **Conference with Legal Counsel-Potential Litigation**
Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (One potential case)
3. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent
Assistant Superintendent, Business Services

RECONVENE TO PUBLIC SESSION Item H.

ADJOURNMENT Item I.